

The regular meeting of the Moran Township Board of Trustees was held on Wednesday, March 6, 2024 at the Moran Township Hall, W1362 US-2, St. Ignace, MI 49781.

AGENDA:

1. Pledge~Minutes~Treasurer’s report
2. Public Comment
3. Discuss increases to Zoning/Building Permit fees per Zoning Administrator
4. Discuss tree removal work done at the ski hill by Precision Edge Outdoor Services
5. Report from Planning Commission meeting February 26, 2024
6. Review township’s Security Assessment at First Entry from Feb 7, 2024
7. City water and sewer rates to be increased 3% water & 4% sewer
8. Set Public Hearing date for Ordinance #61 Short Term Rental Permitting Ordinance
9. Approve Ordinance Amendments #59 & #60
10. Budget Hearing for 2024-2025 Budget
11. Old Business
 - a. Report from Peerless Midwest, Inc about the two pumps at the ski hill
12. New Business
 - a. Fred Strich has completed MSU Extension’s Zoning Administrator Certificate & Master Citizen Planner
 - b. On Feb 20, 2024 the township signed a service agreement with Michigan Broadband Services to provide internet service at no cost to the township
 - c. Mackinac County Road Commission has a new website www.mackinaccrc.org
13. Adjourn

CALL TO ORDER:

Supr Dionne called the meeting to order at 6:00 PM EST with the Pledge of Allegiance.

<u>ROLL CALL:</u>	PRESENT:	Supr Dionne, Clerk Vallier, Treas Sovey, and Trustees Spencer and Kimberling
	ABSENT:	NONE
	CITIZENS:	Jim Fenlon, Paul & Sharon McDonald, Chris Kittell And Fred Strich.

MINUTES AND TREASURER’S REPORT:

MOTION BY KIMBERLING, SECONDED BY SPENCER (CARRIED) TO APPROVE THE MINUTES FOR THE MEETING FEBRUARY 7, 2024 AND SPECIAL MEETING FEBRUARY 22, 2024 AND TREASURER’S REPORT.

TREASURER'S REPORT:

February 29, 2024

	ACCOUNT NUMBER	INTEREST RATE	
FNB/GENERAL CHECKING	10-0032-2		\$189,389.12
HORIZON BANK NOW ACCOUNT	0024112203	0.050%	\$ 91,981.94
FNB/GENERAL SELECT SAVINGS	41-0018/47-5	0.200%	\$282,005.41
FIRST NATIONAL BANK OF AMERICA CD	3038632	1.985%	\$111,552.23
CSB/BUSINESS MONEY MARKET	80010	0.100%	\$664,825.89
U.P. STATE CREDIT UNION CD	2588	1.250%	\$105,192.01
		GENERAL TOTAL	\$1,444,946.60
FNB/CITY WATER	81-0499-4	0.150%	\$131,060.63
HORIZON BANK NOW ACCOUNT	0024112211	0.050%	\$ 52,185.71
CSB/WATER DEBT SERVICE	12-0071-6	0.050%	\$ 5.00
FNB/PORTAGE STREET PRO BOND RESERVE	77-0323-4	0.250%	\$ 10,375.11
FNB PORTAGE STREET WATER REPAIR, REPLACEMENT & IMPROVEMENT	77-0324-2	0.250%	\$ 16,423.94
STATE SAVINGS BANK OF MANISTIQUE CD	34277	0.750%	\$ 52,092.77
		WATER TOTAL	\$262,143.16
FNB/CITY SEWER	41-012856-9	0.100%	\$ 72,407.19
CSB/ROAD FUND SAVINGS	72611	0.400%	\$603,785.66
FNB/ROAD FUND SELECT SAVINGS	41-009161-2	0.200%	\$470,410.85
U.P. STATE CREDIT UNION SAVINGS	00-16012-00	0.025%	\$ 85.62
U.P. STATE CREDIT UNION CD	2490	.0300%	\$107,146.97
OLD MISSION BANK MONEY MARKET	400-562-5	0.200%	\$206,252.32
FIRST NATIONAL BANK OF AMERICA CD	3036702	2.480%	\$ 84,860.50
		ROAD TOTAL	\$1,472,541.92
CSB/RECREATION SAVINGS	72801	0.400%	\$170,609.14
CSB/CEMETARY SAVINGS	515680	0.050%	\$ 67,019.97
CSB/GROS CAP CHURCH PRESERVATION	12-0097-1		\$ 22,504.63
FNB/CURRENT TAX COLLECTION CHECKING	10-0073-6		\$642,974.66
		GRAND TOTAL	\$4,155,147.27

PUBLIC COMMENT:

None

ZONING/BUILDING PERMIT FEES:

MOTION BY VALLIER, SECONDED BY KIMBERLING, PER ZONING ADMIN STRICH, ZONING/BUILDING PERMIT FEES HAVE BEEN INCREASED:

ROLL CALL:	SUPR DIONNE	YES
	CLERK VALLIER	YES
	TREAS SOVEY	NO
	TRUSTEE SPENCER	NO
	TRUSTEE KIMBERLING	YES

MOTION PASSED.

ZONING/BUILDING PERMIT FEES ATTACHED TO MINUTES.

PRECISION EDGE OUTDOOR SERVICES:

Kyle Brow, Manager of Doc Holle’s Ski Hill has been doing extra clearing of trees, stumps and shrubs on the Disc Golf Course, the Board is requesting estimates for future projects.

PLANNING COMMISSION MTG FEB 26, 2024:

PLC Chairman Kittell reports that the PLC Commission Board is requesting help from EUP Regional Planning for updating the Recreation Plan.

MOTION BY SPENCER, SECONDED BY KIMBERLING (CARRIED) TO HIRE EUP PLANNING COMMISSION FOR THE COST OF \$5,400 TO UPDATE MORAN TWP RECREATION PLAN. CHRIS KITTELL AND SKIP SCHMIDT WILL ASSIST.

SECURITY ASSESSMENT AT FIRST ENTRY (SAFE) REPORT:

A meeting with Cybersecurity & Infrastructure Security Agency visit on Feb 7, 2024 with Jennifer Bobin, DHS PSA report has been received. A department of Homeland Security to assist in improving our physical and operational security. Options for consideration provide actions that may help improve physical and operational security. References for the options for consideration were provided.

CITY WATER AND SEWER:

Supr Dionne was notified by Scott Marshall, Manager of City of St. Ignace that City Water users will see an 3% increase and City Sewer users will see an 4% increase in their upcoming bills.

SHORT TERM RENTAL PERMITTING ORDINANCE #61:

A Public Hearing for the Short Term Rental Ordinance # 61 has been scheduled for **APRIL 9, 2024 AT 6 PM** at the Moran Township Hall.

ORDINANCE #59 & #60 AMENDMENTS:

TABLED

MOTION BY VALLIER, SECONDED BY SOVEY (CARRIED) TO CLOSE REGULAR MEETING.

MOTION BY SOVEY, SECONDED BY SPENCER (CARRIED) TO OPEN PUBLIC HEARING FOR 2024-2025 BUDGET HEARING AT 6:32 PM.

Supr Dionne read Revenue and Expenses, Clerk Vallier read the millage report and Treas Sovey read the Fund Balances

	<u>REVENUES</u>	<u>EXPENSES</u>
GENERAL FUND	\$539,747.00	\$512,667.00
ROAD FUND	\$391,000.00	\$702,500.00
RECREATION FUND	\$ 92,000.00	\$238,500.00
WATER	\$ 86,499.00	\$ 80,999.00
SEWER	\$ 7,625.00	\$ 1,600.00
LIBRARY	\$ 56,000.00	\$ 56,000.00

TOWNSHIP MILLAGES:

TOWNSHIP ALLOCATED	1.5 MILLS
TOWNSHIP VOTED ROADS	2.0 MILLS
TOWNSHIP VOTED RECREATION	0.25 MILLS
TOWNSHIP VOTED RECREATION	0.25 MILLS
TOWNSHIP VOTED LIBRARY	0.30 MILLS

FUND BALANCES:

GENERAL FUND	2023 \$1,380,090.89
	2024 \$1,570,032.79
ROAD FUND	2023 \$1,241,438.11
	2024 \$1,373,983.90
RECREATION FUND	2023 \$ 190,636.06
	2024 \$ 217,256.45

UNRESTRICTED ASSETS:

SEWER	2023 \$	198,591.64
	2024 \$	205,150.59
WATER	2023 \$	1,484,324.32
	2024 \$	1,493,437.80

ALL MEETINGS ARE ON THE FIRST WEDNESDAY'S OF THE MONTH STARTING AT 6 P.M. AT THE MORAN TOWNSHIP HALL, W1362 US 2, ST. IGNACE, MI 49781

APRIL 3, 2024
MAY 1, 2024
JUNE 5, 2024
JULY 3, 2024
AUGUST 7, 2024
SEPTEMBER 4, 2024
OCTOBER 2, 2024
NOVEMBER 6, 2024
DECEMBER 4, 2024
JANUARY 8, 2025
FEBRUARY 5, 2025
MARCH 5, 2025

No public comment was received.

MOTION BY KIMBERLING, SECONDED BY SOVEY (CARRIED) THE BUDGET PUBLIC HEARING WAS ENDED AT 6:35 PM.

Supr Dionne called the regular meeting back to order.

MOTION BY KIMBERLING, SECONDED BY SOVEY (CARRIED) TO APPROVE THE 2024-2025 BUDGET AS PRESENTED.

OLD BUSINESS:


1. Report from Peerless Midwest, Inc on pumps they inspected from the ski hill. Labor, Materials and equipment to overhaul and rebuild a 125 hp motor, current snow pump will be \$36,824.12 and a new ¾ hp Jockey pump - \$987.45. After consideration of the cost to rebuild, the board decided to delay fixing the pump until a diver can inspect the lagoon.

NEW BUSINESS:

1. Fred Strich has completed MSU Extension's Zoning Administrator Certificate & Master Citizen Planner. Congrats to Fred!!
2. On Feb 20, 2024 the township signed a service agreement with Michigan Broadband Services to provide internet service at no cost to the township.
3. Mackinac County Road Commission has a new website www.mcakinaccrc.org.

ADJOURNMENT:

MOTION BY SPENCER, SECONDED BY KIMBERLING (CARRIED) TO ADJOURN THE MEETING AT 6:58 PM EST.

SIGNED: 
Kristine R. Vallier, Clerk

DATED: MARCH 11, 2024
APPROVED: APRIL 3, 2024

MORAN TOWNSHIP ZONING/BUILDING PERMIT FEES

Effective March 7, 2024

Description	Zoning fee ⁽¹⁾	Building fee ⁽¹⁾
House	\$75.00	\$0.20 per SF + .10 per SF basement or crawl space
Remodel, addition, enclosed porch	\$75.00	\$0.20 per SF
Garages	\$75.00	\$0.20 per SF
Carports, covered porches	\$75.00	\$0.10 per SF
Open deck commercial	\$75.00	\$0.10 per SF
Open deck residential	\$50.00	\$0.10 per SF
Commercial value of project		
0-\$1,000	\$75.00	\$0.20 per SF
1,001-10,000	\$200.00	\$0.20 per SF
10,001-100,000	\$300.00	\$0.20 per SF
Over 100,000	\$400.00	\$0.20 per SF
Permanent signs/free standing	\$75	
Billboards	\$150.00	
Fences over 6ft	\$75.00	
Misc. construction	\$75.00	
Towers	\$400.00	
Lighting permit	\$75.00	
Zoning permit not covered above	\$50.00	
Permit extension ⁽²⁾		\$50.00
Address sign		\$100.00

NOTES

(1) Fees are based on normal inspections (5) if they are an excessive amount of inspections the fees could be doubled with the approval of the Zoning Administrator

(2) Building permits are good for 12 months from the date of issue. Applicant is required to apply with the Zoning Administrator prior to the expiration date. This renewal is good for 1 year and can be done for up to 4 years.

MORAN TOWNSHIP ZONING/BUILDING PERMIT FEES

Effective March 7, 2024

PERMIT OR CHARGES	PRICE ⁽¹⁾	EXTRAS
Special Use Permit		
a. < or equal to 1 acre	\$300.00	
b. > 1 acre < 3 acres	\$500.00	
c. >3 acres < 10 acres	\$750.00	
d. 10 acres or more	\$1250.00	
e. outdoor advertising structures		
1. small (usually equal to or less than 64 sq. ft)	\$100.00	
2. large (greater than 64 sq. ft)	\$300.00	
f. modifications to original SUP or extend SUP	½ original fee	
g. street sign	\$150.00	
Site Plan Review		
A. Multiple family housing		
a. review of site plan	\$750.00	\$25.00 per dwelling unit
b. major redesign	Original fee	
c. revised site plan per review comments	½ original fee	
B. Cluster housing/performance subdivision		
a. review of site plan	\$750.00	\$25.00 per dwelling unit
b. major redesign		
c. revised site plan per review comments	½ original fee	
C. P.U.D		
a. preliminary site plan	\$1500.00	\$25.00 per dwelling unit
b. final site plan	½ original fee	
D. Office, Commercial, Industrial, Institutional, etc		
a. < or equal to 1 acre	\$300.00	
b. > 1 acre < 3 acres	\$500.00	
c. >3 acres < 10 acres	\$750.00	
d. 10 acres or more	\$1250.00	
e. major redesign	Original fee	
f. request to extend SUP	½ original fee	
E. Conditional Rezoning		
a. < or equal to 1 acre	\$300.00	
b. > 1 acre < 3 acres	\$500.00	
c. >3 acres < 10 acres	\$750.00	
d. 10 acres or more	\$1250.00	
e. major redesign	Original fee	
f. request to extend SUP	½ original fee	
Subdivision Review		
A. Conventional Subdivision		
a. preliminary plat	\$1500.00	\$10.00 per lot
b. final plat	½ original fee	

MORAN TOWNSHIP ZONING/BUILDING PERMIT FEES

Effective March 7, 2024

PERMIT OR CHARGES	PRICE	EXTRAS
Variance Fee Schedule		
a. residential (single) existing	\$75.00	
b. residential (single) new	\$300.00	
c. multiple family	\$300.00	
d. commercial	\$400.00	
e. sign or lighting	\$150.00	
f. ordinance interpretation	\$400.00	
Print Prices		
Contact the office for pricing		
Special Meetings		
a. Zoning Board of Appeals	\$700.00	
b. Planning Commission	\$800.00	
Late Fees		
a. late construction	double the original fees or \$200.00 whichever is more.	

NOTES

1. The Township Board may waive all or part of the fees upon the determination that the fees may place an undue financial hardship on the applicant.
2. Fees are cumulative, i.e., each review item required is separately charged.

Approved By Moran Township Board of Trustees March 7, 2024