

REGULAR MEETING

WEDNESDAY, MAY 7, 2015

The regular meeting of the Moran Township Board of Trustees was held on Wednesday, May 6, 2015 at the Moran Township Hall, W1362 US-2, St. Ignace, Michigan.

CALL TO ORDER:

Supr Durm called the meeting to order at 6:00 PM DST with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Supr Durm, Clerk Vallier, Treas Dionne, Trustees Spencer and Malcolm.

ABSENT: NONE

CITIZENS: D.J. Goudreau, Jr. Road Committee Chairman, Craig Therrian, MT Zoning Administrator, Erich Doerr, St. Ignace News Reporter and Lee Ortman.

MINUTES:

MOTION BY DIONNE, SECONDED BY SPENCER (CARRIED) MINUTES FOR THE APRIL 1, 2015 MEETING APPROVED AS PRESENTED.

PUBLIC COMMENT:

Treas Dionne submitted 2 treasurer's reports, one ending Fiscal Year March 31, 2015 and one for April 30, 2015.

MORAN TOWNSHIP RESIDENT REQUEST:

TomWilk lives on US-2 in Brevort. Mr. Wilk has small children attending Gros Cap School. His children need to cross the 4-lane highway to catch the bus. He is requesting caution lights on US-2 to warn motorists that there is a school bus loading zone on that stretch of highway. Zoning Administrator Craig Therrian to talk to Superintendent Don Gustafson of St. Ignace Schools concerning this matter.

MACKINAC COUNTY/TAX REVERTED LANDS:

County Treasurer Nora Massey sent a list of Tax Reverted Lands of which have been reverted back to the County for non-payment of 2012 property taxes. They are to be offered at public auction on August 13, 2015. She is required to offer the parcels first to the State of Michigan, then to the local units of government and finally to the County. Local units and the county are required to pay the minimum bid and the parcel must be used for public purpose.

MOTION BY DIONNE, SECONDED BY MALCOLM (CARRIED) TO SEND LETTER STATING NO INTEREST IN THE PROPERTIES OFFERED.

POLICY AND PROCEDURE INSPECTION AND COPYING OF PUBLIC RECORDS:

In order to satisfy the State Tax Commission Audit's the twp needs to adopt a resolution incorporating the "Policy and Procedure Inspection and copying of Public Records" in lieu of customary business hours.

MOTION BY SPENCER, SECONDED BY VALLIER (CARRIED) THE FOLLOWING POLICY AND PROCEDURE INSPECTION WAS ADOPTED:

POLICY AND PROCEDURE FOR THE PUBLIC INSPECTION AND COPYING OF PUBLIC RECORDS IN LIEU OF CUSTOMARY BUSINESS HOURS

1. Requests for public inspection and copying of public records may be made verbally and/or in writing.
2. Said requests may be directed to the Moran Township Assessor or authorized individual responsible for said public records.
3. Any requests made pursuant to Michigan's Freedom of Information Act, shall be made to the FOIA coordinator and the Moran Township Assessor or authorized individual responsible for said public records and shall be subject to the statutory requirements of FOIA.
4. If verbal request is made, the Moran Township Assessor or authorized individual responsible for said public records shall prepare a checklist of items/records requested to be copied and/or inspected. Said listing shall be presented to the requesting party on the date set for inspection or copying.
5. The Moran Township Assessor or authorized individual responsible for said public records may require the requesting party to counter sign the checklist to indicate compliance with the verbal request.
6. The Moran Township Assessor or authorized individual responsible for said public records shall be responsible for the production of the requested copies.
7. The requesting party shall be billed for the copies and preparation time, if applicable, pursuant to the schedule of charges established by the Moran Township Board of Trustee.
8. If the request is for inspection of public records, the Moran Township Assessor or authorized individual responsible for said public records shall respond in a timely manner, not to exceed 5 business days, from the date of said request. Said response shall indicate the date, time, and place when said public inspection of the requested public records shall take place.
9. The establishment of the date and time of the public inspection of the requested public records shall be at the discretion of the Moran Township Assessor or authorized individual responsible for said public records. The place designated for the requested inspection shall be the Moran Township Hall.
10. The Moran Township Assessor or authorized individual responsible for said public records shall allow such inspection between the hours of 9:00 AM and 5:00 PM, Monday through Friday, unless mutually agreed to by the responding township official and the requesting party.

SPRING CLEAN-UP:

Spring clean-up is scheduled for Saturday, May 30, 2015 from 9:00 am to 2:00 pm.

TIRE CLEAN-UP:

DEQ Analyst Mary St. Antoine contacted Supr Durm about applying for a DEQ Grant for a community-wide tire clean-up. It is a \$3,000 Grant that has a number of requirements such as a secure fenced location and other requirements as yet undefined. The application comes out in October of 2016. It was suggested we partner with City of St. Ignace, St. Ignace Township and Brevort Township to increase the likelihood of being funded. Supr Durm to continue looking into.

OLD BUSINESS:

1. Treas Dionne inquiring into articles for the July newsletter sent with tax bills. Trustee Spencer stated something should be added about the Boulevard Park update.
2. Supr Durm attended the Ambulance Committee with the interviewing of 3 applicants for the person to be hired as contact person. Supr Durm stated that Mark Wilk has been hired for the position.

NEW BUSINESS:

1. Road Chairman D.J. Goudreau, Jr was present to recommend projects to be approved for Moran Twp Roads:

MOTION BY DIONNE, SECONDED BY MALCOLM (CARRIED) TO APPROVE THE FOLLOWING ROAD PROJECTS TO THE MACKINAC COUNTY ROAD COMMISSION:

1. Overband Crack Sealing of Bashore, Portage, Old Portage, Martin, East Martin, Cheeseman, Densmore and Cut River Roads. Monies to come from the Match Program, County Road Commission \$10,000, Moran Township \$10,000 and the Mackinac County Board \$10,000.
2. Regraveling of the following roads:
 - a. Wildwood Road - \$25,410
 - b. Spencer Lane \$11,700
 - c. N. School House Road \$26,400

AMENDMENTS TO 2015 -20156 BUDGET:

MOTION BY DIONNE, SECONDED BY SPENCER (CARRIED) THE FOLLOWING AMENDMENTS BE MADE TO THE 2015-2016 BUDGET:

1. RECREATION – LINE ITEM 208-751-801 CITY CONTRACT INCREASE BY \$188.65 – NEW BUDGETED AMOUNT OF \$14,688.65
2. ADD NEW LINE ITEM TO ZONING ADMINISTRATOR FOR RETIREMENT - 101-722-875 WITH AN AMOUNT OF \$650.00

REGULAR MEETING**WEDNESDAY, MAY 7, 2015****TOWNSHIP BILLS:** Checks 4617 thru 4645 + EFT's = \$13,081.06

4617	P.J. Durm, Supr	\$	1138.41
4618	Kristine R. Vallier, Clerk	\$	929.60
4619	Susan K. Dionne, Treas	\$	931.00
4620	Robert Bishop, Bldg Insp	\$	423.01
4621	Craig Therrian, Zon Admr	\$	520.05
4622	Barbara Alkire, Custod	\$	46.99
4623	Richard Oliver, Assessor	\$	188.96
4624	DSP, Inc	\$	1939.71
4625	Cloverland Elec Coop	\$	26.74
4628	National Office Prod	\$	104.27
4629	C Therrian Zon Admr	\$	162.04
4630	Wade Trim	\$	1085.02
4631	City of St. Ig Water Dept	\$	51.38
4632	Municipal Underwriters of MI	\$	125.00
4633	Charter Communic	\$	263.97
4634	BS&A	\$	506.00
4635	T H Evashevski PLLC	\$	800.00
4636	N Garen Elec Insp	\$	147.76
4637	KR Vallier, Elec	\$	138.53
4638	MS Kunze Elec	\$	140.00
4639	S Fenlon, Elec	\$	140.00
4640	MA Spencer, Trustee	\$	141.31
4641	C Malcolm, Trustee	\$	141.31
4642	KR Vallier	\$	236.09
4644	GBS Inc	\$	280.00
4645	Cloverland Elec Coop	\$	897.35

EFT's			
FNB		\$	5.00
Lighthouse. Net		\$	12.99
IRS		\$	1558.57

RECREATION

4626	AT&T	\$	61.76
4627	Cloverland Elec Coop	\$	13.37
4643	Cloverland Elec Coop	\$	443.81

ROAD FUND

MO	Steve Dufresne	\$	2129.80
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WEDNESDAY, MAY 7, 2015

ADJOURNMENT:

**MOTION BY VALLIER, SECONDED BY DIONNE (CARRIED) THE MEETING
ADJOURNED AT 6:55 PM EST.**

SIGNED: *Kristine R. Vallier*
 Kristine R. Vallier, Clerk

DATED: MAY 8, 2015

APPROVED: JUNE 3, 2015