

REGULAR MEETING

WEDNESDAY, NOVEMBER 2, 2011

The regular meeting of the Moran Township Board of Trustees was held on Wednesday, November 2, 2011 at the Moran Township Hall, W1362 US-2, St. Ignace, Michigan.

CALL TO ORDER:

Supr Durm called the meeting to order at 6:00 PM EST with the Pledge of Allegiance.

ROLL CALL:

PRESENT: Supr Durm, Clerk Vallier, Treas Dionne and
Trustees Spencer and Malcolm
ABSENT: NONE
CITIZENS: Lee Ortman, Jim Fenlon
GUEST: Marv Winberg, P.E.; Wilcox Professional Services.

MINUTES AND TREASURER'S REPORT:

Treasurer Dionne states that the Fire Formula of the Fire Agreement with the City of St. Ignace, should be added to the minutes of the October 5, 2011 minutes.

MOTION BY DIONNE, SECONDED BY SPENCER (CARRIED) TO APPROVE, WITH THE ADDITION OF THE FIRE FORMULA, THE MINUTES FOR THE REGULAR MEETING HELD ON OCTOBER 5, 2011

PUBLIC COMMENT: Resident Lee Ortman wanted to bring to the Boards attention the uneven road paving on Portage Street after the water project completion. Engineer Marv Winberg stated he will check out the road on Tuesday, during the daylight hours. Trustee Spencer states there is a 1-year warranty on the paving. Twp will inspect in the spring after the thaw.

PORTAGE STREET WATER PROJECT:

MOTION BY DIONNE, SECONDED BY SPENCER (CARRIED) TO APPROVE PAYMENT TO CONTRACTER GLAWE - \$70,407.63, ENGINEER FEES TO WILCOX - 10,134.12 - TOTAL \$80,541.75.

MOTION BY VALLIER, SECONDED BY MALCOLM (CARRIED) TO APPROVE ENGINEERING AMENDMENT # 1 - INCREASE ENGINEERING FEES IN THE AMOUNT OF \$10,700.00

MOTION BY SPENCER, SECONDED BY DIONNE (CARRIED) TO APPROVE CHANGE ORDER # 3 - INCREASE \$9,876.24

CHANGE ORDER # 4 - TABLED.

MOTION BY SPENCER, SECONDED BY DIONNE (CARRIED) TO APPROVE THE SIGNING OF THE CERTIFICATE OF SUBSTANTIAL COMPLETION.

The work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents.

BOARD OF REVIEW:

MOTION BY VALLIER, SECONDED BY MALCOLM (CARRIED) TO CHANGE THE DECEMBER BOARD OF REVIEW MEETING DATES: FROM TUESDAY DECEMBER 13, 2011 TO WEDNESDAY, DECEMBER 14, 2011 AT 10 AM EST.

REASSESSMENT UPDATE:

Chuck Zemla, CSZ Services gave update on the Twp reassessment. Jim Fenlon, Mackinac County Equalization Director stated he has given Mr. Zemla the sales study for Moran Twp.

MUNICIPAL UNDERWRITERS PAR PLAN TERRORISM COVERAGE:

Municipal Underwriters, insurance carriers for the Twp, is requesting the Board review the "Notice of Terrorism Ins. Coverage" and accept or reject.

MOTION BY VALLIER, SECONDED BY SPENCER (CARRIED) TO REJECT THE TERRORISM COVERAGE INSURANCE.

BUDGET REVIEW:

6 months into the new budget, the budget was reviewed.

OLD BUSINESS:

On October 7, 2009, the board approved the "Identity Theft Prevention Program" This policy should be reviewed biannually and updated as appropriate. Current update due November 2011.

MOTION BY SPENCER, SECONDED BY MALCOLM (CARRIED) THE "IDENTITY THEFT PREVENTION PROGRAM" NO UPDATES NEEDED.

NEW BUSINESS:

1. Trustee Malcolm reports debris inside the fence of Slagg's property on US-2 is quite visiable. Supr Durm to check into.
2. Clerk Vallier was approached by Twp resident, Merlin Doran, on using the warming shack at the Doc Holle's Ski Hill for a retirement party for Tom Tarnutzer, City of St. Ignace Police Officer. Board agreed only if a Liabililty release is obtained.

MOTION BY DIONNE, SECONDED BY VALLIER (CARRIED) TO ALLOW THE USE OF DOC HOLLE'S SKI HILL WARMING SHACK IN JANUARY FOR A RETIREMENT PARTY – ONLY IF A RELEASE OF LIABILLITY FOR THE TWP IS OBTAINED.

TOWNSHIP BILLS: Checks 3168 thru 3193 + EFT's = \$26,374.46

3168	P.James Durm, Supr	\$	1236.41
3169	Kristine R. Vallier, Clerk	\$	871.71
3170	Susan K. Dionne, Treas	\$	946.71
3171	Robert Bishop, Bldg Insp	\$	417.14
3172	Mark A. Spencer, Zon Admr	\$	769.43
3173	Barbara Alkire, Custod	\$	46.17
3174	Richard Oliver, Assessor	\$	188.70
3175	DSP, Inc	\$	1920.00
3176	AT&T	\$	193.21
3177	AT&T	\$	237.24
3178	MA Spencer, Trustee	\$	141.53
3179	C. Malcolm, Trustee	\$	141.53
3180	MA Spencer, Zon Admr	\$	76.08
3181	R. Bishop, Bldg Insp	\$	124.87
3182	CSZ Services	\$	15,523.75
3183	Cloverland Elec Coop	\$	10.80
3184	VOID		
3185	United States Treasury (IRS)	\$	5.74
3186	Postmaster	\$	56.00
3187	City of St. Ignace Water Dept	\$	51.38
3188	Robert C. Kerzka, PC	\$	200.00
3189	BS&A	\$	560.00
3190	The St. Ignace News	\$	78.58
3191	National Office Prod	\$	39.50
3192	Cloverland Elec Coop	\$	799.52
3193	George Ford, ZBA	\$	259.18
EFT's			
	Lighthouse.net	\$	49.95
	First National Bank	\$	5.00
	IRS	\$	1423.33

ADJOURNMENT:

**MOTION BY DIONNE, SECONDED BY SPENCER (CARRIED) THE MEETING
ADJOURNED AT 7:10 PM EST.**

SIGNED: *Kristine R. Vallier*
Kristine R. Vallier, Clerk

DATED: NOVEMBER 7, 2011

APPROVED: DECEMBER 7, 2011